Shared Document to Capture Ideas for Onboarding New Faculty:

1. Neilson Society activities and resources (webpage)
2. Check tenure clock time on the offer letter
3. Discuss office/lab space and start up
4. Mentor/mentee expectations
5. Setting up a mentoring committee with 3+ members and a chair who is not the mentor or division chief (required within 3 months of appointment)
6. Hiring
7. Diversity hiring and opportunities
8. Access to graduate students

* Requesting a secondary appointment in a basic science department: you must discuss this with and get approval from your division chief before going ahead with this

1. Faculty wellbeing
2. Collaborative science opportunities
3. VUMC/VICTR resources

<https://victr.vumc.org/overview-of-resources/>

1. IRB/DISCOVR-e

<https://www.vumc.org/irb/>

1. E-Procurement

<https://finance.vumc.org/proc/eproc/>

1. iLab

<https://www.vumc.org/oor/ilab-solutions-registration-instructions>

1. IACUC - new PI checklist <https://www.vumc.org/acup/sites/default/files/access_controlled_files/New_PI_Checklist_VUMC.pdf>
2. Compliance and Safety
   1. Chemical Safety (<https://www.vumc.org/safety/training/chemical-safety>)
   2. Biosafety (<https://www.vumc.org/safety/training/biosafety-training>)
   3. Radiation (<https://www.vumc.org/safety/training/radiation-safety-training>)
3. IBC

<https://www.vumc.org/safety/committees/ibc-vumc#schedule>

1. New staff training requirements

<https://www.vumc.org/safety/training/what-you-do/vumc-new-staff-initial-training-requirements>

1. Info re: VA for those with VA funding?
   1. Stokes Peebles (research)
   2. Gov.irbnet.org information for SAFETY and IRB
   3. List of VA contacts (Safety Coordinator, IRB contact, ACOS contact, Credentialing, etc.)